

**Association of Ontario Land Surveyors
ARTICLING FLOW CHART**

COMPLETION OF ACADEMIC REQUIREMENTS
(WITHIN 3 TERM COURSES OR EQUIVALENT AS
APPROVED BY AERC)

Obtain employment with Ontario Land Surveyor who will
consider entering into an Articles Agreement
(Must have been a member for 3 years)

Surveyor & Student agree to Article, make initial submission and
attend Articling Workshop

Submit Articling Contract, Schedule 'A',
Reduction Application (if any) and Reduction Application Fee

Application approved by the Academic and Experience Requirements Committee
Monitor Appointed
Articles contract signed and dated

Initial submission includes:

- ✓ Student Information Sheet
- ✓ Names and contacts for 2 references
- ✓ Undertaking from OLS/Firm
- ✓ Fee

MINIMUM 18 MONTHS OF EXPERIENCE OR AS APPROVED BY THE AERC

TERM OF ARTICLES

- 225 working days of practical experience in the student's chosen branch of professional land surveying in Ontario (150 days must be at Party Chief level or higher in cadastral surveying, or its equivalent in another branch)
- 113 working days of pertinent management and administration experience
- Reductions possible based on prior experience and/or education
- To be completed within 4 years (may be extended 1 year for parental leave)

ADDITIONAL REQUIREMENTS

- Statutes Examination:
 - Closed book, Available on-line (Limited to 3 attempts)
 - If writing remotely must have an invigilator approved by the Registrar
[Click Here for Invigilator Information.](#)
 - May be attempted 1 month after articles signed and must be successfully completed prior to sitting the Professional Examination.
- Lecture Course
 - Offered each year (autumn)
 - Three days in duration
 - Must attend prior to attempting the Professional Examination

Completion of acceptable work experience and successful completion of above requirements
Surveyor to provide progress reports on LMS at end of June and December

Received Surveyor's certified Certificate of Experience to sit the Professional Examination

Professional Examinations: Oral and Written
Note: Application must be received by the Registrar in writing 1 month prior to exam
Held in late May and late November of each year.
Each examination may be attempted a maximum of 3 times
Failed exams may be appealed within 30 days of receiving the failure notification and upon payment of fee for re-reading.

May apply to be sworn in as an Ontario Land Surveyor